



NOMINEE CHECKLIST

Members wishing to run in the steward election at their worksite must file their nomination using an online form that will be live on the BCNU member portal between May 20 - June 2. The form lists a series of commitment criteria and prerequisites that must be completed before it can be submitted. Please review this checklist to ensure you are eligible to stand for election BEFORE you file your nomination. This checklist is intended to clarify expectations and confirm a commitment level that BCNU views as essential to the healthy functioning of steward teams and the effectiveness of stewards in their role.

COMMITMENT

Required from ALL steward candidates (both new and returning)

BCNU dedicates significant union resources to providing stewards with education, resources and support designed to assist you, and support your growth and development in a number of key areas. The opportunity to develop skills benefits stewards in their union roles and in their professional and personal lives.

The four main areas of steward development are related to four core competencies:

- > Leadership
- > Conflict Fluency
- > Labour Relations Practice
- > Communication

In choosing to enter the steward role, you should understand the responsibilities and expectations of the role, the support and education you will be provided, and your participation in the work, team and region. Stewards should also recognize that while time spent on union activities is most often paid, there is also a spirit of volunteerism required in our leaders in order for us to thrive as a member-driven and member-dependent organization.

BCNU's key expectations for stewards' participation in the work and collaboration with their team/region are laid out below. Please review and discuss these commitments with your steward coordinator, full-time steward or a member of your regional council member.

If elected as a BCNU steward, I commit to meet the following responsibilities and expectations (check boxes):

- Meet the steward prerequisites listed on page 2
- Take on work of the union, as outlined in the [Steward Role Description](#)
- Return communications regarding BCNU business within 72 hours (emails, phone calls, mail)
- Provide quarterly reports on all steward activities and worksite issues
- Attend and participate in steward planning sessions
- Attend and participate in steward team meetings
- Attend regional meetings
- Attend Steward Essentials workshop within a year of being elected



PREREQUISITES

Required from ALL steward candidates (both new and returning)

All prerequisite elements are required to be considered as a candidate in the steward election process:

- You have completed the Building Union Strength (BUS) workshop. Completion date:** _____
- You have attended at least three separate and verifiable events since the conclusion of the prior general steward election from the list below. Please be prepared to provide a date for each of the three events you have attended.**
 - (a) Regional or Provincial conferences and conventions _____
 - (b) Mini regional meeting _____
 - (c) BCNU town hall meeting _____
 - (d) BCNU breakfast/lunch/dinner meeting _____
 - (e) Regional Meeting _____
 - (f) BCNU organized worksite, unit or program meeting _____
 - (g) Political engagement event, with either municipal officers, MLA or MP, focusing on health care issues _____
 - (h) Acted as a JOHS rep or were engaged in the local OHS process _____
 - (i) Participated as a subject matter expert in a ratio focus group _____
 - (j) Other regional events _____
- You commit to observe BCNU steward-related activities prior to taking the Steward Essentials course.**
Such activities may include: investigating an issue at the worksite, observing a meeting, or participating in a steward team event.
- You commit to completing the Steward Essentials course within your first year as a steward.**